

MARGARET DONNELLAN TODD  
COUNTY LIBRARIAN

November 3, 2004

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 W. Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**ACCEPTANCE OF GRANT FOR GLOBAL LANGUAGE MATERIALS  
(ALL SUPERVISORIAL DISTRICTS) (4 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

Accept a one-time grant in the amount of \$100,000 from the California State Library to allow the Public Library to purchase library materials in various languages to support the needs of its large immigrant community, approve the attached appropriation adjustment (Attachment A), and authorize the County Librarian: to act on the County's behalf regarding the completion of all documents relating to the project as may be required under the conditions of the grant program, to expend the funds as necessary for the completion of the project, and to meet the conditions of the grant.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The County Librarian is requesting that the Board accept a grant of \$100,000 from the California State Library to allow the Public Library to purchase bilingual materials as well as materials in Spanish, Chinese, Vietnamese and Korean to meet the needs of newly arrived immigrants and to facilitate the assimilation of immigrants into life in their local communities. These materials will be placed in libraries serving communities with substantial immigrant populations, including Huntington Park, Lawndale, San Fernando, Diamond Bar and La Crescenta.

**Implementation of Strategic Plan Goals**

This grant will allow the Public Library to provide quality library services to the public, consistent with the County's strategic plan goals in the areas of service excellence and fiscal responsibility.

The Honorable Board of Supervisors  
November 3, 2004  
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### **FISCAL IMPACT/FINANCING**

The grant will provide funding for enhanced library services to the public, with no additional cost to the County. Acceptance of this one-time grant does not commit the County to provide on-going services.

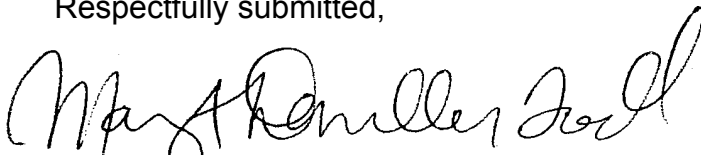
### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

County policy requires that grants be submitted to the Board of Supervisors for acceptance. A Grant Management Statement, which is required when the grant amount is \$100,000 or more, is attached (Attachment B).

### **IMPACT ON CURRENT SERVICES**

This grant will enable the Public Library to substantially increase its collections of materials in Spanish, Chinese, Vietnamese and Korean in libraries serving communities with large immigrant populations. The availability of materials on a variety of life skills in their native languages will provide immigrants with the ability to assimilate more easily into their new communities. In addition, these materials will greatly expand the Public Library's collection which will be available to all of its users.

Respectfully submitted,



Margaret Donnellan Todd  
County Librarian

MDT:WRSE:jm

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Attachments (2)

c: Chief Administrative Officer  
Executive Officer, Board of Supervisors  
Auditor-Controller

COUNTY OF LOS ANGELES  
REQUEST FOR APPROPRIATION ADJUSTMENTDEPT'S. 461  
No.

DEPARTMENT OF

PUBLIC LIBRARY

October 19

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## AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

## ADJUSTMENT REQUESTED AND REASONS THEREFOR


FISCAL YEAR 2004-05  
4 VotesFinancing SourcesPublic Library  
Unanticipated Revenue  
State - Other  
B06-PL-41200-8831

\$100,000

Financing UsesPublic Library  
Services and Supplies  
B06-PL-41200-2000

\$100,000

Reflects grant financing from the State Public Library Fund to purchase library materials in various languages to support the needs of our immigrant community.

  
 Michael Hanks, Head, Fiscal Services

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF  
ADMINISTRATIVE OFFICER FOR—

ACTION

✓  
RECOMMENDATION

AUDITOR-CONTROLLER

BY *Helen Jung*

No. 169

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OCT. 21 2004

APPROVED AS REQUESTED

AS REVISED

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CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED):  
BOARD OF SUPERVISORS

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BY

DEPUTY COUNTY CLERK

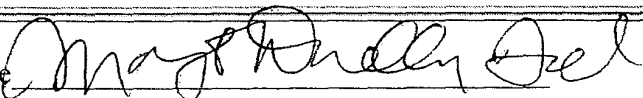
SEND 6 COPIES TO THE AUDITOR-CONTROLLER

## Los Angeles County Chief Administrative Office

### Grant Management Statement for Grants \$100,000 or More

<b>Department:</b> Public Library		
<b>Grant Project Title and Description</b>		
<p>The Global Language Materials Grant Program, which is funded by federal Library Services and Technology Act (LSTA) funds, will allow the Public Library to purchase materials in various languages (Spanish, Chinese, Vietnamese and Korean) to meet the needs of the County's newly arrived immigrants as they adapt to life in their new communities. In addition, these materials will greatly expand the Public Library's collection which will be available to all its users.</p>		
<b>Funding Agency</b>	<b>Program (Fed. Grant #/State Bill or Code #)</b>	<b>Grant Acceptance Deadline</b>
California State Library	CSL Budget Item 6120-211-0890	
<b>Total Amount of Grant Funding:</b> \$100,000		<b>County Match:</b> -0-
<b>Grant Period:</b> 2004-2005	<b>Begin Date:</b> 8/16/2004	<b>End Date:</b> 6/30/2005
<b>Number of Personnel Hired Under This Grant:</b> -0-	<b>Full Time:</b> N/A	<b>Part Time:</b> N/A
<b>Obligations Imposed on the County When the Grant Expires</b>		
Will all personnel hired for this program be informed this is a grant-funded program?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Will all personnel hired for this program be placed on temporary ("N") items?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is the County obligated to continue this program after the grant expires?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If the County is not obligated to continue this program after the grant expires, the Department will:		
a.) Absorb the program cost without reducing other services	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
b.) Identify other revenue sources (describe below)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>Impact of additional personnel on existing space:</b>		
N/A		
<b>Other requirements not mentioned above:</b>		
None		

Department Head Signature



Date:

10-20-04